

**Agenda**  
**Harrison Township Public Library**  
**Meeting of the Library Board**

Monday 17 March 2025 6:30 pm  
in the Harrison Township Board Room

*Our library is a community center for lifelong discovery –  
Gather. Learn. Share. Create!*

Blake Hurley – President  
Karla Warren – Vice President  
Dawn Barath – Treasurer  
Diane Nelson – Secretary

Trustees  
Linda Pillow  
Erin Hessling

Melissa Goins, Director

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Approval of the Agenda**
  - A.\*
- 5. Approval of the Minutes of 17 February 2025**
  - A.\*
- 6. Friends Report**
- 7. Treasurer's Report**
  - A. Review of Financial Statement by Finance Committee
  - B. \*Review of Expenses
  - C.
- 8. Committee Reports**
  - A. Bylaw & Policy Update Committee
    1. \*Changes to BEN-01 Health Insurance Policy
    2. \*Changes to BEN-04 Personal Time Off and Sick Time Policy
    - 3.
  - B. Future Planning Committee
    1. Renovation Updates
    - 2.
  - C. Finance Committee
    1. Investment Report
    - 2.

- D. Library Director Evaluation and Compensation Committee
  - 1.

**9. Director's Report**

- A. February 2025 usage and statistics, and patron traffic tracking
- B. Library Happenings
- C. 2024 Library Usage Year in Review
- D.

**10. Unfinished Business**

- A.

**11. New Business**

- A. Board Member Replacement

**12. Board Comment**

- A. Trustee Talk
- B.

**13. Adjournment**

Next Harrison Township Public Library Board Meeting  
will meet at Harrison Township Board Room  
**21 April 2025 at 6:30 p.m.**

Submitted by: Diane Nelson, Secretary

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\*- denotes voting item